

Leasowe Primary School



Charges, Voluntary Contributions and Remissions Policy

2023-24

Adopted by Governors.. November 2023

Review Date .. November 2024

Leasowe Primary School Charges Voluntary Contributions and Remissions Policy

Admissions

There is no charge for admissions.

F1

Extra Nursery sessions can be arranged at a top up cost to parents if required.

School Meals

There is no charge for children who are entitled to free school meals (FSM) or Universal Infant free school meals (UIFSM). Pupils who are not entitled to free school meals will be charged a set amount per day decided by the Governing Body. See current schedule of charges.

Public examinations

There is no charge for examinations that are part of the curriculum and on the school's set examination list, where children have been prepared for examinations by the school.

Activities that take place during school hours (this does not include the break in the middle of the day)

There is no charge for activities that take place in school during school hours. However, school does ask for voluntary contributions from parents/carers to support events out of school where there are additional transport costs and event costs.

Activities that take place outside of school hours (Non-residential)

There is no charge for activities that take place outside of school hours when they are: part of the set curriculum, including sports matches against other schools; part of the syllabus for a public examination that the pupil is being prepared for by the school; part of the school's basic curriculum for religious education.

Optional extras

The school will charge for optional extras. Optional extras are: Transport that is not taking the pupils to school or to other premises where the local authority or Governing Body has arranged for the pupil to be provided with education. Board and lodging for a pupil on a residential visit.

Extended day services: a) Leasowe Primary After School Club for which the charge is £5 per child per session.

The cost of optional extras.

The Headteacher will decide when it is necessary to charge for optional activities, and the level of charge will be set annually by the Headteacher on the recommendation of the Finance, Pay and Personnel Committee. Any charge made in respect of individual pupils will not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating.

In no circumstances will there be an element of subsidy required for any pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Residential activities/visits

Our school will not charge for: education provided on any visit that takes place during school hours; education provided on any visit that takes place outside school hours if it is part of the National Curriculum or part of a syllabus for a prescribed public examination that the pupil is being prepared for at school, or part of religious education; supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential visit.

Our school will charge for: Board and lodging when any visit has been organised by the school where there may be a cost for board and lodging, parents will be informed of this before the visit takes place. We will charge anything up to the full cost of board and lodging on residential visits, whether it is classified as taking place during school hours or not. The charge will not exceed the actual cost.

Travel

Travel charges may apply when the residential activity take place outside of school hours. The amount charged will be calculated to cover the unit cost per pupil. These charges may be subsidised for those pupils entitled to remissions, but no other pupils will be charged extra to cover those costs.

Damage to property and breakages

Where school property has been wilfully damaged by a pupil or parent, the school may charge those responsible for some or all of the cost of repair or replacement. Where property belonging to a third party has been damaged by a pupil, and the school has been charged, the school may charge some or all of the cost to those responsible. Whether or not these charges are made will be decided by the Headteacher and dependent on the situation.

Voluntary contributions

Leasowe Primary School may ask for voluntary contributions to school to fund activities and visits that will enrich the education of our pupils. In any case where an activity cannot be afforded without voluntary funding, this will be made clear to parents by the school. If the activity is cancelled all monies paid will be returned to parents. There is no obligation for a parent or carer to make any contribution and the school will never pressure parents to make a contribution.

Inability or unwillingness to pay

Leasowe Primary School is committed to ensuring fair access and treatment of all pupils. This means that no child is excluded from an activity because the parents or carers of that child are unwilling to or unable to pay. If there is insufficient funding for an activity or visit, then it will be cancelled. The identity of the child or parents of the child who did not want to make the payment, or could not make the payment, will not be disclosed under any circumstances.

This policy, charges and remissions will be reviewed on an annual basis by the Governing Body of Leasowe Primary School.

C.Hill

November 2023

Review date November 2024